

## PART-I

Utilization Certificate for Cash Component for the year 2011-2012, under MGNREGA for Dhupguri Block  
for Magurmari II GP

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011 Rs. 27636 = 53  
2) Allotment Received during the year 2011-12 Under MGNREGA Rs. 22330000

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
20/5/11	1015000 = 00
29/6/11	2030000 = 00
19/7/11	2030000 = 00
3/8/11	5075000 = 00
6/9/11	3045000 = 00
10/10/11	3045000 = 00
20/11/12	3045000 = 00
17/3/12	3045000 = 00

- 3) Miscellaneous Receipts of the Agency, if any, Under MGNREGA = Rs. 28004 = 00  
4) Fund received from Block if any, \_\_\_\_\_

5) Total fund available (1+2+3+4) = Rs. 22385640 = 53

Certified that a sum of Rs. 22330000 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 27636 = 53 only being unspent balance of the previous year 2010-11 i.e Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 28004 = 00

It is also certified that out of the above mentioned total funds of Rs. 22385640 = 53 only a sum of Rs. 22245413 = 00 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. \_\_\_\_\_ has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 140227 = 53 only remaining as on reporting date 16/04/2012 which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block/GP for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

GP Magurmari II Memo No. 230 Date 16/4/12

Signature of Executive Assistant/ Secretary

Nirman Saha (Executive Assistant Seal)  
Magurmari No. II Gram Panchayat

Proadhan  
Magurmari No. II G.P.  
with official Seal and date

Block Dhupguri Memo No. 108/NREGS Date 17.04.12

Copy forwarded for information and necessary action to:-

- 1) The ADPC, MGNREGS & ADM (Dev), Jalpaiguri.

Checked & Signed by APO/JPO/Block Officials

Programme Assistant  
MGNREGS (W.B)  
DHUPGURI



Counter Signature & Seal of the P.O & B.D.O

Programme Officer  
NREGS (W.B)  
Dhupguri

## PART-II

## Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) A.E. Opening Balance as on 01.04.2011, if any, Rs. 27636 = 53
- 2) Allotment Received during the year 2011-12 Under MGNREGA AE fund Rs. 22358004 = 00
- 3) Total fund available (1+2) = Rs. 22385640 = 53
- 4) Total utilization of A.E. fund Rs. 22245413 = 00
- 5) Closing balance of A.E.(3-4) = Rs. 140227 = 53

Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
2015/11	1015000/-
29/6/11	2030000/-
19/7/11	2030000/-
318/11	5075000/-
619/11	3045000/-
10/10/11	3045000/-
20/1/12	3045000/-
12/3/12	3645000/-

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal.

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense-
  - a) Mobility support to the Block/Gram Panchayat (inspection of schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

Memo no. 230 Magurmati II / 12 dated 16/04/12

Signature of Executive Assistant/ Secretary/

Nirman Sahayak (With Official Seal)  
Executive Assistant  
Magurmati No. II Gram Panchayat

Prodhan

Magurmati No. II G.P.  
with official Seal and date



ANNEXURE B

FORMAT FOR FINANCIAL AND PHYSICAL POSITION FOR GRAM PANCHAYET  
UNDER MGNREGA FOR 2011-12

Name of the Block: Dhurgum  
Name of the GP:- Magumari A NO.

SECTION-A-(FINANCIAL)

Sl. No.	Particulars	Amount (in Rs. Lakhs)
1	Opening balance	27636 = 53
2	Fund received during the financial year from the District	22330000 = 00
3	Fund received from Block during the financial year, if any	
4	Misc. receipts credited during the year	2800 = 00
5	Total funds available (1+2+3+4) during the financial year under MGNREGA	22385640 = 53
6	<b>Total funds utilized during the financial year</b>	
	(a) Expenditure on administrative expenses	22245413 = 00
	(b) Expenditure on unskilled labour component	
	(c) Material cost including semi-skilled and skilled labour	
7	Closing balance	140227 = 53
8	Percentage of utilization to total funds available (6/5 x100)	99.37%

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards:-

SCs	STs	Others	Total
3910	15	1447	4872

- 2 No. of households who have demanded employment 1920  
 3 No. of households that have been provided employment 1920  
 4 No. of households that have completed 100 days employment Nil  
 5 No. of Mandays generated 0.66143 (in lakh)

Memo No. 230 Date 16/04/12

Signature of Executive Assistant/Secretary/  
Nirman Sahayak (With Official Seal)

Signature of GP Pradhan  
with official Seal and date